

Office Use Only:	App#:
<input type="checkbox"/> App Complete <input type="checkbox"/> Incomplete	Date Received:
Still Needed to Complete Enrollment:	Check #:
	Amount Paid:
	<input type="checkbox"/> Single Semester



LCFEF SUMMER SCHOOL ENROLLMENT FORM

STUDENT INFORMATION

Last Name	First Name	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth
Address	City	Zip	
Grade Level in Fall	Current High School	Student email	

PARENT/GUARDIAN INFORMATION

Primary Parent/Guardian email (for all Summer School communications)			
Parent/Guardian #1 Name		Parent/Guardian #2 Name	
Parent/Guardian #1 Address		Parent/Guardian #2 Address	
P/G #1 Cell Phone	P/G #1 Daytime Phone	P/G #2 Cell Phone	P/G #2 Daytime Phone

EMERGENCY CONTACT - two local contacts, other than Parent/Guardian to whom student may be released in an emergency.

Name	Daytime Phone	Relationship
Name	Daytime Phone	Relationship

EDUCATIONAL ACCOMMODATIONS* (IEP, 504, etc.)

* LCFEF Summer School may not have resources to make extensive accommodations but needs will be reviewed on a case-by-case basis.

MEDICAL INFORMATION

Please list any **medical conditions** or **allergies**

Will student need to take medication during school hours?
 No Yes Name of Medication(s):

Name of Physician	Phone	
Medical Insurance Provider	Policy/Group #	Phone

In case of an emergency and I cannot be reached, I give my consent to have such attention given to my child as deemed necessary by the nurse, physician, paramedic or hospital in charge.

Parent/Guardian Signature:

Course

Last Name

First Name

COURSE REGISTRATION

5 CREDITS per semester. Must take **BOTH** semesters to count toward year-long, **10 CREDIT** course.

ONLY students needing to remediate/repeat a D or F grade may take one semester.

Tuition: \$475 for one semester and \$875 for two semesters.

Health course: for 9th grade students exempt from P.E. \$200 for a one week, 2.5 hours per day class. July 5-July 12. 7:45 –10:00am.

(a-j) Indicates classes with a prerequisite. See page 3 for details.

1st Semester: June 7 - June 21		2nd Semester: June 22 - July 12	
<p><u>ENGLISH</u></p> <p>___ English 1</p> <p>___ English 2</p> <p>___ English 3</p> <p>___ English 4</p> <p><u>MATHEMATICS</u></p> <p>___ LC Math 1/Algebra 1</p> <p>___ Advanced Math Topics 1 (a)</p> <p>___ LC Math 2/Geometry (b)</p> <p>___ Advanced Math Topics 2 (c)</p> <p>___ Algebra 2 (d)</p> <p><u>PHYSICAL EDUCATION</u></p> <p>___ Physical Education</p>	<p><u>SOCIAL SCIENCE</u></p> <p>___ World History (10th gr)</p> <p>___ U.S. History (11th gr)</p> <p>___ Government /Econ(12th gr)</p> <p><u>SCIENCE</u></p> <p>___ Physics (e) (\$)</p> <p>___ Chemistry (f) (\$)</p> <p>___ Biology (\$)</p> <p>___ Geology (\$)</p> <p><u>WORLD LANGUAGES</u></p> <p>___ Spanish 1</p> <p>___ Spanish 2 (g)</p> <p>___ Spanish 3 (h)</p> <p>___ Spanish 4 (i)</p> <p>___ French 1 ___ French 2 (j)</p>	<p><u>ENGLISH</u></p> <p>___ English 1</p> <p>___ English 2</p> <p>___ English 3</p> <p>___ English 4</p> <p><u>MATHEMATICS</u></p> <p>___ LC Math 1/Algebra 1</p> <p>___ Advanced Math Topics 1 (a)</p> <p>___ LC Math 2/Geometry (b)</p> <p>___ Advanced Math Topics 2 (c)</p> <p>___ Algebra 2 (d)</p> <p><u>PHYSICAL EDUCATION</u></p> <p>___ Physical Education</p> <p>___ Health (see above)</p>	<p><u>SOCIAL SCIENCE</u></p> <p>___ World History (10th gr)</p> <p>___ U.S. History (11th gr)</p> <p>___ Government /Econ(12th gr)</p> <p><u>SCIENCE</u></p> <p>___ Physics (e) (\$)</p> <p>___ Chemistry (f) (\$)</p> <p>___ Biology (\$)</p> <p>___ Geology (\$)</p> <p><u>WORLD LANGUAGES</u></p> <p>___ Spanish 1</p> <p>___ Spanish 2 (g)</p> <p>___ Spanish 3 (h)</p> <p>___ Spanish 4 (i)</p> <p>___ French 1 ___ French 2 (j)</p>

REGISTRATION POLICIES & STUDENT CODE OF CONDUCT

I have read, understand and agree to abide by all registration procedures and summer school policies. My student has read the code of conduct.

Parent/Guardian Signature: _____ **Date:** _____

PAYMENT/APPLICATION SUBMISSION INSTRUCTIONS

Registration is based on first come, first served basis. Registration is considered complete when all required forms are completed and check has cleared. Completed registration forms must have:

- 1) Tuition check payable to LCFEF Summer School
- 2) Signatures required:
 - Emergency consent signature on page 1
 - Registration Policies & Student Code of Conduct above.
 - Counselor signature (if applicable)

Deliver or mail application to LCFEF Summer School at 4490 Cornishon Ave, room 211, La Cañada, CA 91011

Total Tuition (one semester \$475, two semesters \$875) _____

Sibling Discount (Name of Sibling: _____) (_____)

Materials Fee (\$25) (Physics, Chemistry, Biology, Geology) _____

TOTAL (one semester or full year) _____

PREREQUISITES

- a) Prerequisite is LC Math 1 * unless auditing the course
- b) Prerequisite is LC Math 1 or Algebra 1
- c) Prerequisite is LC Math 2 * unless auditing the course
- d) Prerequisite is LC Math 2 or Geometry
- e) Prerequisite is LC Math 2 or Geometry with a grade of B or higher
- f) Prerequisite is LC Math 1 or Algebra 1 with a grade of C or higher
- g) Prerequisite is Spanish 1 with a grade of C or higher
- h) Prerequisite is Spanish 2 with a grade of C or higher
- i) Prerequisite is Spanish 3 with a grade of C or higher
- j) Prerequisite is French 1 with a grade of C or higher

* Advanced Math Topics (10 units elective credit):

The Advanced Math Topics courses are rigorous electives which include topics covered in the LC Math Advanced pathway but not the LC Math pathway (college preparatory). Advanced Math Topics courses are intended for those students who have completed LC Math and want to move to the advanced pathway for the Fall semester. Students who complete this course with a grade of B or higher can then pursue LC Math Advanced in the Fall.

These courses can also serve as a review for those students who have taken LC Math Advanced who desire to strengthen their skills in math.

Refund Policy

Tuition, minus a \$50 handling fee, will be returned for any reason, providing the request is made in writing prior to 5:00p.m. on Friday, May 5, 2017. Requests may be made via e-mail to summerschool@lcfef.org. The LCFEF Summer School Committee will consider a 50% refund (minus the \$50 handling fee) for a verified death in the family, or a verified student illness (doctor's note required) which precludes a student from attending summer school, providing the request is made prior to the first day of summer school.

NO REFUNDS FOR ANY REASON WILL BE GIVEN OR CONSIDERED OUTSIDE OF THIS POLICY.

Attendance Policy

All students MUST attend the first and last day of their assigned summer school class. Any student not in attendance on the last day of either semester will not pass the class and/or receive credit. There are no excused absences in summer school. When enrolled in a full year, 5-week course, students are not allowed more than three (3) days of absence and no more than two (2) days may be in any one semester. Students taking one semester are allowed only (1.5) days of absence. Students who exceed these absences will be dropped from the class.

Grades, Transcripts and Final Exam Policy

Weekly progress reports will be emailed to all students and parents. NO early finals will be approved. A student may choose NOT to have a transcript sent to their home school. The student must complete a Request to Non Report Grade form. The form must be signed by both the parent and student. Forms can be obtained from the LCFEF Summer School Registrar or the LCFEF website. The completed form must be returned to either the Summer School Registrar or the LCFEF office within 3 days after the end of the course.

Unless otherwise notified (see above) transcripts will automatically be sent directly to the student's home school.

LCHS student transcripts will be automatically submitted to LCHS. Any special requests must be made in writing to summerschool@lcfef.org.

Any questions, please call 818-952-8070 or email summerschool@lcfef.org.